



PUNJAB PUBLIC SERVICE COMMISSION
LDA PLAZA, EDGERTON ROAD, NEAR AIWAN-E-IQBAL, LAHORE.

GUIDANCE ON ELIGIBILITY / SCRUTINY CRITERIA

SUBJECT:- RECRUITMENT TO ONE (01) POST OF TRAINING COORDINATOR (BS-17) ON CONTRACT BASIS FOR A PERIOD OF THREE YEARS, AT SAEED AHMAD AWAN CENTRE FOR IMPROVEMENT WORKING CONDITION AND ENVIRONMENT IN LABOUR & HUMAN RESOURCE DEPARTMENT.

Qualification :

Master's degree or BS (second division) in Human Resource Management or MBA in Human Resource or Human Resource Management from a university recognized by Higher Education Commission

AGE LIMIT: **Male Candidate:** 21 to 28+5 = 33 Years,
Female Candidate: 21 to 28+8= 36 Years

CLOSING DATE:

The following original documents are required for guidelines on eligibility criteria to **(01) POST OF TRAINING COORDINATOR (BS-17):-**

1. Original Valid CNIC **(It must not be expired on last day of applying online for the subject post).**
2. Original Certificate of Matriculation / O level showing date of birth Obtained/ Total Marks.
3. Original Certificate of Intermediate / A level showing Obtained/Total Marks.
4. Original Bachelor Degree showing Obtained/Total Marks. Or Percentage Certificate issued by Competent Authority.
5. Original Master's degree or BS (second division) in Human Resource Management or MBA in Human Resource or Human Resource Management showing Obtained/Total Marks or Percentage Certificate issued by Competent Authority.
 - a. Candidates who do not possess the above said qualification will not be eligible even they had qualified Written Test.
 - b. In case of equivalent qualifications, it will be responsibility of the candidates to obtain equivalence of their degrees to the required qualification well before the conduct of Written Test / Interview from HEC or QEDC of concerned Administrative Department.
6. Original Domicile Certificate issued on or before the closing date.
7. Departmental Permission Certification prescribed Performa of PPSC-5 duly issued by Appointing Authority in case of Government/Semi-Government employees/Autonomous bodies (if any).
8. Disability Certificate (in case of Special Person) from the Provincial Council for Rehabilitation of Disabled Persons of Social Welfare Department issued on or before the Closing Date of submission of applications for the subject post.

ATTENTION

Candidates are directed to visit / read relevant FAQs and instructions on PPSC website regarding alternate solution if they do not possess or lost any of their documents like original Domicile, Percentage Certificate or other queries.

WARNING:-

All the Candidates are strictly warned that in case of concealment of any information, they will not be allowed to appear in the interview.